

# **PANOLA COUNTY SHERIFF'S OFFICE**

Office: 903.693.0333  
Fax: 903.693.9366

314 W. Wellington  
Carthage, Texas 75633



**Sheriff Kevin Lake**

January 29, 2018

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the appointment of Logan Harris as a Reserve Deputy for the Panola County Sheriff's Office effective February 6, 2018.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Lake".

Kevin Lake  
Sheriff

KL/lw

CC: Sidney Burns  
Joni Reed

**Honesty, Integrity, Service**

NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

ROCKCLIFF Energy Operating, LLC. proposes to place a  
(COMPANY NAME)

8" GAS Line / 2" WATER Line line within the Right-of-Way  
(PIPE SIZE)

of County Road: 328 as follows:  
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of 48.40 FT line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown  
by the copies of the drawings attached to this notice. The line will be constructed and  
maintained on the County Right-of-Way as directed by the County Commissioners in  
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 20th day of  
FEBRUARY, ~~2017~~ 2018

FIRM: ROCKCLIFF Energy Operating, LLC.  
BY: JOHN J. FOSTER  
TITLE: RIGHT OF WAY AGENT  
ADDRESS: 1031 HADNALL DR  
TYLER, TX 75701  
PHONE: (903) 805-2211

# APPROVAL

February 6, 2018

TO: Rockcliff Energy Operating, LLC  
Attn: John J. Fojt  
1031 Hudnall Dr.  
Tyler, TX. 75701

RE: **CR #328**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **8" gas line & 2" water line** within the right-of-way of County Roads **#328** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: Lee Ann Jones  
COUNTY JUDGE

COMMISSIONERS:

Precinct #1	Ronnie LaGrone
Precinct #2	John Gradberg
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone





328

County Road 328 Road Crossing

© 2018 Google

Google

1996

Imagery Date: 10/30/2016

32°20'03.86"N 94°06'13.73"W elev: 361 ft

**TENTATIVE SCHEDULE FOR  
2018 BUDGET PROCESS FOR  
2019 FISCAL YEAR**

<b><u>DATE</u></b>	<b><u>ITEM</u></b>
May 1	County Judge sends budget request letters to department heads.
May 22	Receive estimated preliminary appraisals.
May 22	Budget requests from department heads due back in County Judge's office.
May 25 @ 9:00 a.m.	Budget Workshop.
May 25	County Judge gives instructions to County Auditor for preparation of proposed budget. Auditor begins budget preparation.
July 10	Commissioners' Court Agenda Item:  A. In accordance with the Property Tax Code, to officially appoint Debbie Crawford as Panola County's representative to calculate and publish the unit's effective and rollback tax rate schedules for tax roll year 2018.
July 25	The Chief Appraiser certifies the approved appraisal roll to each taxing unit. (Property Tax Code 26.01)
July 27	County Auditor delivers budget to County Judge, and County Judge begins review of budget to verify that this is the exact budget he wants to propose.
July 30	County Judge prepares letter of transmittal for proposed budget, files proposed budget with County Clerk, and gives a copy to each Commissioner.

July 30

Commissioners' Court Agenda Items:

- A. Tax Assessor delivers effective and roll back tax rates to Commissioners' Court.
- B. To set Panola County Budget Hearing for Fiscal Year 2019 on August 21, 2018 at 1:35 p.m.; to set the adoption of the Fiscal Year 2019 Budget on August 21, 2018 after the Budget Hearing; and to authorize publication of same in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 111.007)
- C. To authorize the County Judge to publish proposed salaries of Panola County Elected Officials as set out in the proposed Budget for Fiscal Year 2019 and to set the adoption of such salaries on August 21, 2018 after adoption of the Budget for Fiscal Year 2019 in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 152.013)
- D. To discuss amount of revenue to be raised. If the proposed tax rate exceeds the effective tax rate, take a record vote and schedule public hearings for August 9, 2018 at 9:00 a.m. and August 10, 2018 at 9:00 a.m., and authorize applicable publications. (Tax Code, Section 26.05)

August 1

"Notice of Public Hearing on Tax Increase" (1st quarter-page notice) published at least 7 days before public hearing. (Tax Code, Section 26.06)

Publish Notice of Public Hearing on 2019 Budget.

Upload to website.

Publish Proposed Salaries of Panola County Elected Officials.

August 9

Commissioners' Court Agenda Item:

**(ONLY ONE ITEM ALLOWED BY LAW ON AGENDA)**

- 1. Public hearing on tax rate; schedule and announce meeting to adopt tax rate.

August 10

Commissioners' Court Agenda Item:

**(ONLY ONE ITEM ALLOWED BY LAW ON AGENDA)**

1. Public hearing on tax rate; schedule and announce meeting to adopt tax rate 3-14 days from this date (August 21, 2018 at 1:30 p.m.). (Local Government Code, Section 111.010) (7 Days)

August 12 (Sunday)

"Notice of Vote on Tax Rate" (2nd quarter-page notice) published at least 7 days before meeting to adopt tax rate. (Tax Code, Section 26.06) (9 Days)

August 21

Commissioners' Court Agenda Items:

- A. To conduct Panola County Budget Hearing for Fiscal Year 2019 at 1:35 p.m. pursuant to notice and publication thereof as required by law. The public is invited to attend and participate. (Local Government Code, Section 111.007)
- B. At the conclusion of hearing to adopt Panola County Budget for Fiscal Year 2019. (Local Government Code, Section 111.008)
- C. To adopt 2019 Elected Officials Salaries pursuant to notice and publication thereof as required by law. (Local Government Code, Section 152.013)
- D. To adopt Order 2018-\_\_\_ setting the 2019 Tax Rate and Tax Levy and authorizing the Tax Assessor to prepare tax statements with approved tax rate. (Local Government Code, Section 111.010)

August 30

County Judge files final adopted budget with County Clerk.

Form #2204 Rev 9/2017

Submit to:

SECRETARY OF STATE  
Government Filings Section  
P O Box 12887

Austin, TX 78711-2887

512-463-6334

FAX 512-463-5569

Filing Fee: None



OATH OF OFFICE

This space reserved for office use  
FILED FOR IN MY OFFICE

AT 2:00 O'CLOCK P M

MAR 08 2018

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY B. Davis DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Rebecca Joffrion, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Panola County Emergency Services District No. 1 Commissioner of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Rebecca Joffrion  
Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Panola

Sworn to and subscribed before me on this 19th day of January, 2018.

(Affix Notary Seal,  
only if oath  
administered by a  
notary.)



Vicki Heinkel

Signature of Notary Public or  
Signature of Other Person Authorized to Administer An  
Oath

Vicki Heinkel

Printed or Typed Name



Form #2201 Rev. 09/2017

Submit to:

SECRETARY OF STATE  
Government Filings Section  
P O Box 12887

Austin, TX 78711-2887

512-463-6334

512-463-5569 - Fax

Filing Fee: None



STATEMENT OF OFFICER

This space reserved for office use  
FILED FOR RECORD  
IN MY OFFICE

AT 2:00 O'CLOCK P M

MAR 08 2018

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY B. Davis DEPUTY

Statement

I, Rebecca Joffrion, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Panola County Emergency Services District No. 1  
Commissioner

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 1-19-18

Rebecca Joffrion  
Signature of Officer



**PANOLA COUNTY 2017 BUDGET AMENDMENT #22**  
**February 6, 2018**

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
<b>GENERAL FUND</b>			
<b>EXPENDITURES</b>			
<b>MISCELLANEOUS &amp; NON-DEPARTMENTAL</b>			
<a href="#">100-409-54080</a>	CONTINGENCY	(7,000)	
<a href="#">100-646-54820</a>	ATTORNEYS FEES/ JUVENILES	4,000	
<a href="#">100-646-54890</a>	ATTORNEY FEES	3,000	
			0
<b>CRIMINAL DISTRICT ATTORNEY</b>			
<a href="#">100-477-54150</a>	PROFESSIONAL SERVICES	665	
<a href="#">100-477-54540</a>	PARTS REPAIRS GAS AND TRANS EXP	(665)	
			0
<b>AUDITOR</b>			
<a href="#">100-495-53100</a>	OFFICE SUPPLIES	(45)	
<a href="#">100-495-54270</a>	CONFERENCES AND DUES	45	
			0
<b>GRAND TOTAL GENERAL FUND</b>			
			0

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
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**DEADWOOD WSC  
REVENUES**

<a href="#">870-330-41260</a>	FEDERAL GRANT	(258,093)
		(258,093)

**EXPENDITURES**

<a href="#">870-888-55802</a>	WATER FACILITIES	(229,730)
<a href="#">870-888-55806</a>	ENGINEERING/ARCHITECTURAL SERVICES	(10,863)
<a href="#">870-888-55808</a>	GENERAL ADMINISTRATION	(17,500)
		(258,093)

**GRAND TOTAL DEADWOOD WSC**

(258,093)

**FAIRPLAY WSC  
REVENUES**

<a href="#">873-330-41260</a>	FEDERAL GRANT	(141,289)
<a href="#">873-360-41020</a>	FAIRPLAY WSC MATCH	(54,250)
		(195,539)

**EXPENDITURES**

<a href="#">873-888-55802</a>	WATER IMPROVEMENTS - CONSTRUCTION	(167,089)
<a href="#">873-888-55803</a>	REHAB SINGLE UNIT WATER CONSTRUCTION	(10,000)
<a href="#">873-888-55806</a>	WATER IMPROVEMENTS - ENGINEERING	(9,450)
<a href="#">873-888-55808</a>	GENERAL ADMINISTRATION	(9,000)
		(195,539)

**GRAND TOTAL FAIRPLAY WSC**

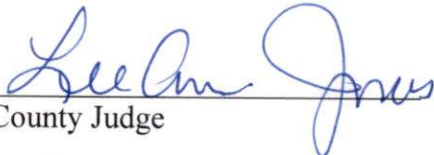
(195,539)




**PANOLA COUNTY**  
**2017**  
**BUDGET AMENDMENT #22**

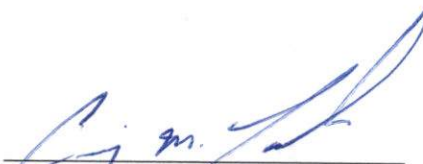
We hereby amend the Panola County Budget for the Fiscal Year 2017 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2017.

Signed on this 6th day of February, 2018.

  
County Judge

  
Commissioner Precinct # 1

  
Commissioner Precinct # 2

  
Commissioner Precinct # 3

  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 6th day of February, 2018 as the same appears on file in the office of the County Clerk of Panola County.

  
County Clerk





**PANOLA COUNTY 2018 BUDGET AMENDMENT #5**  
**February 6, 2018**

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
<b>GENERAL FUND</b>			
<b>EXPENDITURES</b>			
<b>MISC. &amp; NON-DEPARTMENTAL</b>			
<a href="#">100-409-54080</a>	CONTINGENCY	(4,000)	
			(4,000)
<b>CRIMINAL DISTRICT ATTORNEY</b>			
<a href="#">100-477-54180</a>	WITNESS EXPENSE	4,000	
			4,000
<b>GRAND TOTAL GENERAL FUND</b>			<u>0</u>
<b>ROAD &amp; BRIDGE FUND</b>			
<b>EXPENDITURES</b>			
<b>PCT. 1</b>			
<a href="#">200-621-51060</a>	ROAD & BRIDGE EMPLOYEES WAGE	3,218	
<a href="#">200-621-52010</a>	SOCIAL SECURITY	248	
<a href="#">200-621-52030</a>	RETIREMENT & DEATH BENEFITS	773	
<a href="#">200-621-52040</a>	WORKERS COMPENSATION	161	
<a href="#">200-621-52060</a>	UNEMPLOYMENT COMPENSATION	17	
<a href="#">200-621-52070</a>	OTHER POST EMPLOYMENT BENEFITS	669	
<a href="#">200-621-54080</a>	CONTINGENCY	(5,086)	
			0
<b>PCT. 3</b>			
<a href="#">200-623-54080</a>	CONTINGENCY	(500)	
<a href="#">200-623-54480</a>	CONTRACTOR SERVICES	500	
			0
<b>GRAND TOTAL ROAD &amp; BRIDGE FUND</b>			<u>0</u>
<b>FM&amp;LATERAL ROAD FUND</b>			
<b>EXPENDITURES</b>			
<a href="#">300-629-54080</a>	CONTINGENCY	(2,000)	
<a href="#">300-629-54480</a>	CONTRACTOR SERVICES	2,000	
			0
<b>GRAND TOTAL FM &amp; LATERAL ROAD FUND</b>			<u>0</u>

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
<b>DEADWOOD WSC</b>			
<b>REVENUES</b>			
<a href="#">870-330-41260</a>	FEDERAL GRANT	258,093	
			258,093
<b>EXPENDITURES</b>			
<a href="#">870-888-55802</a>	WATER FACILITIES	229,730	
<a href="#">870-888-55806</a>	ENGINEERING/ARCHITECTURAL SERVICES	10,863	
<a href="#">870-888-55808</a>	GENERAL ADMINISTRATION	17,500	
			258,093
<b>GRAND TOTAL DEADWOOD WSC</b>			258,093
<b>FAIRPLAY WSC</b>			
<b>REVENUES</b>			
<a href="#">873-330-41260</a>	FEDERAL GRANT	141,289	
<a href="#">873-360-41020</a>	FAIRPLAY WSC MATCH	54,250	
			195,539
<b>EXPENDITURES</b>			
<a href="#">873-888-55802</a>	WATER IMPROVEMENTS - CONSTRUCTION	167,089	
<a href="#">873-888-55803</a>	REHAB SINGLE UNIT WATER CONSTRUCTION	10,000	
<a href="#">873-888-55806</a>	WATER IMPROVEMENTS - ENGINEERING	9,450	
<a href="#">873-888-55808</a>	GENERAL ADMINISTRATION	9,000	
			195,539
<b>GRAND TOTAL FAIRPLAY WSC</b>			195,539

**PANOLA COUNTY**  
**2018**  
**BUDGET AMENDMENT #5**

We hereby amend the Panola County Budget for the Fiscal Year 2018 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2018.

Signed on this 6th day of February, 2018.

Lee Ann Jones  
County Judge

Ronnie Le Gral  
Commissioner Precinct # 1

John Bradley  
Commissioner Precinct # 2

Chris Smith  
Commissioner Precinct # 3

John Smith  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 6th day of February, 2018 as the same appears on file in the office of the County Clerk of Panola County.

Shelli Davis  
County Clerk





Emmett & Miriam

**McCoy**

College of Business Administration

Texas Association of Counties

## Certificate of Attendance

This certifies that

# Joni Reed

## MEMBER, COUNTY INVESTMENT ACADEMY

Successfully completed 10 hours of investment education that satisfies Section 2256.008 of the Texas Public Funds Investment Act.

This and the ongoing commitment to continuing education provide maximum benefit to

## Panola County

## Texas Public Funds Investment Conference

November 30-December 1, 2017 • The Westin Houston Hotel • Houston

The County Investment Academy is a partnership between the Texas Association of Counties and the McCoy College of Business Administration at Texas State University.

A handwritten signature in cursive script, reading "Joyce Hudman".

Hon. Joyce Hudman, President

A handwritten signature in cursive script, reading "Gene Terry".

Gene Terry, Executive Director

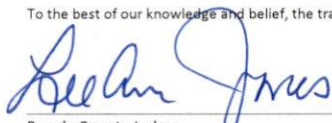


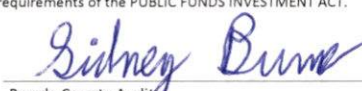
**PANOLA COUNTY INVESTMENT REPORT  
DECEMBER 31, 2017**

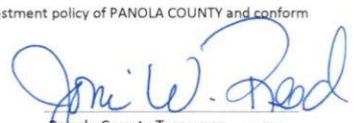
INVESTMENTS AS OF SEPTEMBER 30, 2017		55,300,000.00		
		Investments	Maturity	Int. Rate
Beginning Balance 10/01/2017		55,300,000.00		
Matured 10/05/2017 (Purchased on 07/06/2017)		(10,200,000.00)		
Matured 10/05/2017 (Purchased on 07/06/2017)		(10,800,000.00)		
Purchase of CD No. 21304402381 on 10/05/2017		10,100,000.00	1/11/2018	1.015%
Retiree Health Benefit Trust	10,100,000.00			
Purchase of CD No. 21304402382 on 10/05/2017		7,100,000.00	1/11/2018	1.015%
General	3,051,000.00			
Law Library	13,000.00			
Courthouse Security	54,000.00			
Records Management	2,000.00			
CC Records Preservation	123,000.00			
Archive	20,000.00			
Justice Court Technology	21,000.00			
Road & Bridge	1,891,000.00			
FM & Lateral Road	655,000.00			
Hot Check Fee	5,000.00			
Sheriff's State Forfeiture	6,000.00			
DA State Forfeiture	4,000.00			
Child Protective Services	26,000.00			
Health Fund	1,042,000.00			
Airport	9,000.00			
Road Bond 1971	70,000.00			
Permanent Improvement	55,000.00			
Jail Improvements	53,000.00			
Matured 11/16/2017 (Purchased on 08/17/2017)		(9,900,000.00)		
Matured 11/16/2017 (Purchased on 08/17/2017)		(7,000,000.00)		
Purchase of CD No. 21304402402 on 11/16/2017		10,000,000.00	2/15/2018	1.243%
Retiree Health Benefit Trust	10,000,000.00			
Purchase of CD No. 21304402403 on 11/16/2017		6,384,199.14	2/15/2018	1.243%
General	4,781,876.44			
Road & Bridge	1,431,229.54			
FM & Lateral Road	171,093.16			
Purchase of CD No. 21304402404 on 11/16/2017		4,600,000.00	2/15/2018	1.243%
General	1,528,000.00			
Law Library	16,000.00			
Courthouse Security	57,000.00			
Records Management	5,000.00			
CC Records Preservation	90,000.00			
Archive	22,000.00			
Justice Court Technology	20,000.00			
Road & Bridge	1,229,000.00			
FM & Lateral Road	300,000.00			
Hot Check Fee	6,000.00			
Sheriff's State Forfeiture	8,000.00			
DA State Forfeiture	1,000.00			
Child Protective Services	19,000.00			
Health Fund	1,102,000.00			
Airport	12,000.00			
Road Bond 1971	74,000.00			
Permanent Improvement	56,000.00			
Jail Improvements	55,000.00			
Matured 12/14/2017 (Purchased on 09/14/2017)		(10,300,000.00)		
Matured 12/14/2017 (Purchased on 09/14/2017)		(200,000.00)		
Matured 12/14/2017 (Purchased on 09/14/2017)		(6,900,000.00)		
Purchase of CD No. 21304402412 on 12/14/2017		8,800,000.00	3/15/2018	1.290%
General	4,252,000.00			
Law Library	17,000.00			
Courthouse Security	56,000.00			
Records Management	1,000.00			
CC Records Preservation	120,000.00			
Archive	18,000.00			
Justice Court Technology	19,000.00			
Road & Bridge	2,270,000.00			
FM & Lateral Road	700,000.00			
Hot Check Fee	2,000.00			
DA State Forfeiture	5,000.00			
Child Protective Services	22,000.00			
Health Fund	1,119,000.00			
Airport	7,000.00			
Road Bond 1971	75,000.00			
Permanent Improvement	60,000.00			
Jail Improvements	57,000.00			
Purchase of CD No. 21304402413 on 12/14/2017		10,400,000.00	3/15/2018	1.290%
Retiree Health Benefit Trust	10,400,000.00			
Purchase of CD No. 21304402414 on 12/14/2017		200,000.00	3/15/2018	1.290%
Panola Juvenile Probation	10,000.00			
Title IV-E	70,000.00			
Local Match Juvenile Probation	120,000.00			
Purchase of CD No. 21304402415 on 12/14/2017		6,803,150.23	3/15/2018	1.290%
General	5,095,288.06			
Road & Bridge	1,525,753.35			
FM & Lateral Road	182,108.82			
INVESTMENTS AS OF DECEMBER 31, 2017		64,387,349.37		

THE MARKET VALUE OF ALL INVESTMENTS IS THE SAME AS CARRYING VALUE.

To the best of our knowledge and belief, the transactions reflected in this investment report are in compliance with the investment policy of PANOLA COUNTY and conform to the requirements of the PUBLIC FUNDS INVESTMENT ACT.

  
Panola County Judge  
2-6-18  
Date

  
Panola County Auditor  
2-6-18  
Date

  
Panola County Treasurer  
2-06-2018  
Date

APPROVED

02-06-2018



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Shelly Avery

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-20-18 to 2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Jared Bailey

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18 to 2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Travis Curry

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-20-18

to

2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Chris Dickerson

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-20-18

to

2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Ashley Esquivel

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-20-18 to 2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Heather Green

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18

to

2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Christina Lyles

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18

to

2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

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How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Calahan Malone

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-20-18

to

2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Shakami Manning

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Corthage P.D.

DATES:

2-27-18 to 2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Tabitha Martinez

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18 to 2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Hollie Mojica

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18 to 2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Ricard Mojica

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18

to

2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

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Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

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How much of your requirements have been met already, not counting this conference?

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How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Jeremy Nagle

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Corthage P.D.

DATES:

2-20-18

to

2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

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How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

Josh Nagle

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18

to

2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

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How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Matt Pierce

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Corthage P.D.

DATES:

2-27-18 to 2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference?

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How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Jaile Samford

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Corthage P.D.

DATES:

2-20-18

to

2-20-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference?

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How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Garrett Wallace  
POSITION: Deputy  
DEPARTMENT: Panola County Sheriff's Office  
DATE: \_\_\_\_\_

CONFERENCE: K9 Encounters #4065  
LOCATION: Carthage P.D.  
DATES: 2-20-18 to 2-20-18  
NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? yes


Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



APPROVED

02-06-2018

  
Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Joyce Wilder

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18

to

2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference?

0

Do you have sufficient funds in your budget for this conference?

yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training



APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME:

Timothy Windham

POSITION:

Deputy

DEPARTMENT:

Panola County Sheriff's Office

DATE:

1-22-18

CONFERENCE:

K9 Encounters #4065

LOCATION:

Carthage P.D.

DATES:

2-27-18

to

2-27-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference?

8

How much of your requirements have been met already, not counting this conference?

4

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference?

Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED

02-06-2018

*LAJ*

Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Colby Baker  
POSITION: Detention Officer  
DEPARTMENT: Panola Co. S.O.  
DATE: 1.3.18

CONFERENCE: Basic County Correction  
LOCATION: Kilgore ETPA  
DATES: 2.12.18 to 2.23.18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 10

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? 96

How much of your requirements have been met already, not counting this conference?

NONE

How many days have you been away from your job this year for conferences, not counting this conference? NONE

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Requirement for Detention  
Officer License



APPROVED

02-06-2018



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Stephen Gillie  
POSITION: Detention Officer  
DEPARTMENT: Panola Co S.O.  
DATE: 1.3.18

CONFERENCE: Basic County Correction  
LOCATION: Kilgore ETPA  
DATES: 2-12-18 to 2-23-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 10

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? 96

How much of your requirements have been met already, not counting this conference?

NONE

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Requirement for Detention  
Officer License

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE

APPROVED

02-06-2018

Lee Ann Jones,  
County Judge

NAME: Colton Mc Nair  
POSITION: Detention officer  
DEPARTMENT: Panola Co. S.D.  
DATE: 1-3-18

CONFERENCE: Basic County Corrections  
LOCATION: Kilgore ETPA  
DATES: 2-12-18 to 2-23-18

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 10

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? 96

How much of your requirements have been met already, not counting this conference? None

How many days have you been away from your job this year for conferences, not counting this conference? None

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

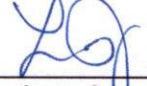
Requirement for Detention officer  
License



**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE**

**APPROVED**

02-06-2018



Lee Ann Jones,  
County Judge

**NAME:** James G. Young

**POSITION:** Emergency Management Coordinator

**DEPARTMENT:** Emergency Management

**DATE:** January 30, 2018

**CONFERENCE:** Region 1 TDEM Roadshow

**LOCATION:** Kilgore, TX

**DATES:** 2-08-2018 9:00 am to 1:00 pm

**NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:** 1

**Does the conference meet your educational requirements for the year?** N/A

**If not, how much of your requirements will be met by this conference?** N/A

**How much of your requirements have been met already, not counting this conference?** N/A

**How many days have you been away from your job this year for conferences, not counting this conference?** 0

**Do you have sufficient funds in your budget for this conference?** Yes

**Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)**

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Class Name: Region 1 TDEM Roadshow ▪

Course Number: T-611

Date Span: 02/08/2018

Class Times: 02/08 09:00 - 13:00

Location: East Texas Council of  
Government (ETCOG)  
3800 Stone Road  
Joines-McClenny Conference  
Room  
Kilgore, TX 75662  
County: Rusk

Region: East Texas Council of  
Governments

Instructor: Roberts, Josh

Additional Instructors: Erlandson, Jaime  
McKnight, Rosemary

Provider: TDEM - Emergency  
Management Training

Point of Contact: Deaun Stinecipher  
TXDPS-TDEM  
903-939-6072  
deaun.stinecipher@dps.texas.gov

CEUs 0.00

**Prerequisites & Other Information:**

None:

Registration Approval will be for those in the affected Disaster District only as all materials will be related to their geographical location.

**Disaster District 6 Personnel Only**

**Certificates:**

N/A

**Cost:**